



**Teamsters Local Union No. 243**  
**TIME TRACKING SHEET**

Week of: / / through / /

\_\_\_\_\_  
Your Name

\_\_\_\_\_  
Company Name

DATE	START TIME	END TIME	BREAK TIME HOURS	STRAIGHT TIME HOURS	OVERTIME HOURS	TOTAL HOURS
/ /						
/ /						
/ /						
/ /						
/ /						
/ /						
/ /						
<b>WEEKLY TOTALS</b>						

**Please review your Union Contract for overtime calculations.**

**If you feel you aren't being paid the correct amount, see your Union Steward.**

**File for your records!**